

Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

December 13, 2017

Mr. Michael J. Driscoll, Town Manager
Town of Watertown
149 Main Street
Watertown, MA 02472

Re: Town of Watertown, Watertown High School

Dear Mr. Driscoll:

I am pleased to report that the Massachusetts School Building Authority (the “MSBA”) Board of Directors voted to invite the Statement of Interest (the “SOI”) for the Watertown High School in the Town of Watertown (the “Town”) into the MSBA’s Eligibility Period. The 270-day Eligibility Period formalizes and streamlines the beginning of the MSBA’s grant approval process and benefits the Town by providing a definitive schedule for the completion of preliminary requirements, assisting with the determination of financial and community readiness, and identifying needs for planning and budgeting. Successful completion of all activities in the Eligibility Period will allow the Town to be eligible for an MSBA invitation to Feasibility Study.

Invitation into the Eligibility Period is *not* an invitation to Feasibility Study. Moving forward in the MSBA’s process requires collaboration with the MSBA, and an invitation to Feasibility Study will require a further vote of the MSBA Board of Directors. Communities that “get ahead” of the MSBA without MSBA approval will not be eligible for grant funding. To qualify for any funding from the MSBA, local communities must follow the MSBA’s statute and regulations, which require MSBA partnership and approval at each step of the process.

The Town’s Eligibility Period will commence on April 2, 2018 and conclude on December 28, 2018. During this time, the Town must complete the preliminary requirements in accordance with the schedule on page three of this letter. The first item that requires completion by the Town is the Initial Compliance Certification, which will be sent to the Town electronically two weeks prior to its commencement date, on March 19, 2018.

The ability of the Town to complete the preliminary requirements within the 270 days does not guarantee an invitation into the MSBA Capital Pipeline. Further, if the Town cannot complete the preliminary requirements within the 270-day Eligibility Period, the MSBA will require the Town to withdraw its SOI, and the Town will have to re-file an

SOI during the next open SOI filing period and/or when the Town has the required financial and community support.

If the Town has concerns about meeting any of the deadlines set forth on page three of this letter, please notify the MSBA in writing on or before April 2, 2018. If you have questions or would like additional information regarding the Eligibility Period, please refer to our website (<http://www.massschoolbuildings.org/building/prerequisites>) and/or contact Elena Seiti at the MSBA (Elena.Seiti@MassSchoolBuildings.org).

I look forward to continuing to work with you throughout the MSBA's grant program process. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,



John K. McCarthy
Executive Director

Cc: Legislative Delegation
Mark S. Sideris, President, Watertown Town Council
John Portz, Chair, Watertown School Committee
Deanne Galdston, Superintendent, Watertown Public Schools
File: 10.2 Letters (Region 4)

Eligibility Period Schedule of Deliverables

Town of Watertown
 Watertown High School

MSBA Board of Directors Meeting – December 13, 2017

Eligibility Period Commences – April 2, 2018		
MODULE ONE - Eligibility Period		
Deliverable	Days	Due Date and Status
Initial Compliance Certification	30	May 2, 2018 Required
School Building Committee	60	June 1, 2018 Required
Educational Profile Questionnaire	90	July 2, 2018 Required
Online Enrollment Projection	90	July 2, 2018 Required
Enrollment/Certification Executed	180	October 1, 2018 Required
Maintenance and Capital Planning Information	180	October 1, 2018 Required
Local Vote Authorization	270	December 28, 2018 Required
Feasibility Study Agreement	270	December 28, 2018 Required
Eligibility Period Concludes – December 28, 2018		

Note: If the District has concerns about meeting any of the following deadlines, please let the MSBA know on or before April 2, 2018. The MSBA will require Districts that are unable to complete the preliminary requirements within the timeframes noted for each to withdraw its SOI and reapply when the District has the financial and community support required.